



Main Office: 300 North Fair Ave. • Hamilton, Ohio 45011
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 www.butlercountychildrenservices.org

Please Print

Licensed Agency Name: Focus on Youth, Inc.		SACWIS Provider ID Number:	
Printed Name:		Social Security Number:	
Street Address:			
City:	State:	Zip:	
Phone:	Date of Birth:	Race:	<input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic
<input checked="" type="checkbox"/> Adoptive Parent <input checked="" type="checkbox"/> Foster Parent <input type="checkbox"/> Other Household Member <input type="checkbox"/> Adult Foster Child <input type="checkbox"/> Respite Provider/ Alternate Caregiver/ Emergency Care Provider			Gender: <input type="checkbox"/> M <input type="checkbox"/> F
Name of foster home they reside in and/or provide care for:		Relationship to name of foster home:	

**Authorization to Release Information
 Notice Concerning Butler County's Initiative to do
 Daily Cross Checks of Criminal Arrest Records**

The Butler County Children Services (BCCS) and Criminal Justice Information System (CJIS) are collaborating on an initiative to best protect children in foster care and ensure compliance with state regulations. BCCS will provide names, social security numbers and dates of birth of foster parents caring for children in BCCS custody and all household members over the age of 18 years, to CJIS. CJIS will cross-check the names with records it maintains of criminal charges on a daily basis. BCCS will include Respite Providers, Alternate Caregivers, and Emergency Care Providers to daily cross checks with CJIS. This decision will be in compliance with the Ohio Administrative Code Section 5101:2-7-13 (A) (11d) for respite providers and BCCS will incorporate this policy to also be in effect for alternate caregivers and emergency care providers.

Under Federal law, state and local government agencies are required to provide information to individuals about the agency's use of the individual's social security number. The release of your social security number to BCCS to run a continuing cross check by CJIS is voluntary. Using your social security number provides the best means of ensuring CJIS cross-check is accurate. The information provided by BCCS to CJIS identifying you is confidential. It will not be released as a public record. Precautions will be taken to maintain the information in a secure manner.

Under Ohio Administrative Code Section 5101:2-7-14(G) Foster Caregivers are required to notify the agency that recommends them for certification, within twenty-four hours, of any charge of any criminal offense brought against the caregiver or any resident of his home. The sharing of information between BCCS and CJIS is a means of verifying foster parents obligations under the law. This initiative does not relieve you of the responsibility to inform your agency of any criminal charges brought against you or a resident of your home.

I have read the above notice, and **CONSENT**, or **DO NOT CONSENT** to Butler County Children Services releasing my name, date of birth and social security number to the Criminal Justice Information System for the purpose of doing a daily cross-check of criminal charges.

Signature _____ Date _____